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MEETING	DECISION SESSION - EXECUTIVE MEMBER FOR CORPORATE SERVICES
DATE	16 JUNE 2009
PRESENT	COUNCILLOR MOORE (EXECUTIVE MEMBER)

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#### **1. DECLARATIONS OF INTEREST**

The Executive Member was invited to declare at this point in the meeting any personal or prejudicial interests he might have in the business on the agenda. None were declared.

#### **2. MINUTES**

RESOLVED: That the minutes of the last meeting of the Executive Member for Corporate Services Advisory Panel held on 20 January 2009 be approved and signed as a correct record.

#### **3. EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That the press and public be excluded from the meeting during consideration of Annexes A to D of agenda item 5 (Bad Debt Write-Off Report 2008/09) on the grounds that it contains information which is likely to reveal the identity of an individual and relating to the financial or business affairs of any particular person. This information is classed as exempt under paragraphs 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006.

#### **4. PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

#### **5. BAD DEBT WRITE-OFF REPORT 2008/09**

The Executive Member received a report on the irrecoverable accounts in respect of Council Tax (CT), National Non-Domestic Rates (NNDR), Sundry Debtors and Housing Benefit overpayment for write off 2008/09.

The Executive Member was asked to consider whether to write off the over £2k accounts totalling £614,263 or to leave the accounts on the council's accounts.

**RESOLVED:** That the Executive Member approved the write off of bad debt as set out at Table 1 of the report and in the detailed confidential annexes A-D attached to the report.

**REASON:** To remove irrecoverable bad debt from the council's accounts in accordance with accountancy best practice.

Councillor R Moore, Chair

[The meeting started at 4.35 pm and finished at 4.37 pm].